

Trinity United Methodist Church Nursery Teacher

Reports to: Director of Children's Ministry

Ministry Description: To minister to the needs of young children and their families by providing a safe, loving, Christian environment to foster development.

Qualifications:

- Relates and communicates well with children and families
- Supportive of the purpose, principles, and ministries of Trinity United Methodist Church
- Supportive of Christian values
- Works well with others
- Has ability to deal sensitively and confidentially with parent concerns and to develop professional relationships with parents
- Physically able to perform the job of teaching young children
- Reliable and punctual
- Willing to accept supervision in order to improve work performance

Classification: Non-exempt, hourly

Work schedule: Varies by person. Some nursery attendants work during the week while most work on Sunday mornings only.

Responsibilities:

- Create an environment that meets our children's intellectual, physical, emotional, social, and spiritual needs within the guidelines of developmentally appropriate practice
- To create, in co-operation with co-teachers, experiences and opportunities for learning through play which are process-oriented and not product-oriented
- To arrange rooms and organize materials to provide a safe, warm, and developmentally appropriate environment for children
- To develop a warm relationship with each child
- To work as a member of a team to contribute ideas, create engaging activities, and maintain a high standard of quality
- To be timely and organized about required paperwork (attendance, accident reports, etc.)
- To adhere to the policies and procedures as stated in the Trinity United Methodist Church Nursery Staff Handbook and the Safe Sanctuary Policy
- To communicate with the Director concerning any needs, concerns, or problems
- Participate in meetings and training opportunities as requested